



# West Virginia State Treasurer's Office

## Deposit Ticket / Endorsement Stamp Order Form

### Agency Contact Information

Agency Name: \_\_\_\_\_

Agency Contact Name: \_\_\_\_\_

### AGENCY PHYSICAL ADDRESS (NO PO BOX)

Agency Contact Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Agency Contact Phone Number: \_\_\_\_\_

Agency Contact Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Deposit Ticket

Deposit Location Number: \_\_\_\_\_

Last Ticket Number: \_\_\_\_\_

Preferred number of deposit tickets: ☐ 200 ☐ 400

Preferred ticket style: ☐ Duplicate ☐ Triplicate

Return completed form to: [ticketsgroup@wvsto.gov](mailto:ticketsgroup@wvsto.gov)

### Endorsement Stamp

Stamps will be ordered as follows and shipped to the agency contact.

Quantity of stamps: \_\_\_\_\_

FOR DEPOSIT ONLY  
STATE OF WEST VIRGINIA

\_\_\_\_\_  
"AGENCY NAME" (Can include deposit location number)

\_\_\_\_\_  
\*STO to complete\* "BANK ACCOUNT" (e.g. Truist "acct. #")