



State of West Virginia Agency Master Agreement

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES,
INVOICES, AND SHIPPING PAPERS.
QUESTIONS CONCERNING THIS
ORDER SHOULD BE DIRECTED TO
THE DEPARTMENT CONTACT.

Order Date: 2025-03-21

| | |
|--|---|
| Order Number: AMA 1300 1300 STO2000000010 15 | Procurement Folder: 658117 |
| Document Name: Merchant Processing Services | Reason for Modification: Change Order No. 13 is to Authorize.net Services Addendum, effective 3/21/2025 |
| Document Description: Credit Card Fees/Services | |
| Procurement Type: Agency Master Agreement | |
| Buyer Name: Kevin L Bowling | |
| Telephone: 304-558-5000 | |
| Email: lee.bowling@wvsto.gov | |
| Shipping Method: Vendor | Effective Start Date: 2020-06-16 |
| Free on Board: FOB Dest, Freight Prepaid | Effective End Date: 2026-06-15 |

| VENDOR | DEPARTMENT CONTACT | | | | | | | | | | | | | | | | | | | | |
|--|--------------------|---------------------|---------------------|---------------|----|----|--------|---|----|----|--|--|----|----|--|--|----|----|--|--|---|
| Vendor Customer Code: VC0000025543 HUNTINGTON MERCHANT SERVICES LLC 4000 CORAL RIDGE DR CORAL SPRINGS FL 33065 US Vendor Contact Phone: 910-912-7101 Extension: Discount Details: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width: 5%;"></th> <th style="width: 15%;">Discount Allowed</th> <th style="width: 20%;">Discount Percentage</th> <th style="width: 20%;">Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table> | | Discount Allowed | Discount Percentage | Discount Days | #1 | No | 0.0000 | 0 | #2 | No | | | #3 | No | | | #4 | No | | | Requestor Name: Kevin L Bowling Requestor Phone: 304-558-5000 Requestor Email: lee.bowling@wvsto.gov |
| | Discount Allowed | Discount Percentage | Discount Days | | | | | | | | | | | | | | | | | | |
| #1 | No | 0.0000 | 0 | | | | | | | | | | | | | | | | | | |
| #2 | No | | | | | | | | | | | | | | | | | | | | |
| #3 | No | | | | | | | | | | | | | | | | | | | | |
| #4 | No | | | | | | | | | | | | | | | | | | | | |

| INVOICE TO | SHIP TO |
|--|--|
| WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE CHARLESTON WV 25304 US | WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE CHARLESTON WV 25304 US |

| | |
|----------------------------|----------|
| Total Order Amount: | Open End |
|----------------------------|----------|

DEPARTMENT AUTHORIZED SIGNATURE
SIGNED BY : Kevin L Bowling
DATE: 2025-03-21
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. 13 is to Authorize.net Services Addendum, effective 3/21/2025

No Other Changes

| Line | Commodity Code | Manufacturer | Model No | Unit | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 1 | 84121500 | | | EA | \$0.00 |
| | Service From | Service To | | Service Contract Amount | |
| | | | | 0.00 | |

Commodity Line Description: Banking institutions

Extended Description:

Each invoice is to be supported by itemized fees that match the current fee schedule sheet.

| Line | Commodity Code | Manufacturer | Model No | Unit | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 2 | 43211720 | | | EA | \$0.00 |
| | Service From | Service To | | Service Contract Amount | |
| | | | | 0.00 | |

Commodity Line Description: Point of sale payment terminal

Extended Description:

| Line | Commodity Code | Manufacturer | Model No | Unit | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 3 | 43212112 | | | EA | \$0.00 |
| | Service From | Service To | | Service Contract Amount | |
| | | | | 0.00 | |

Commodity Line Description: Point of sale POS receipt printers

Extended Description:

| Line | Commodity Code | Manufacturer | Model No | Unit | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 4 | 14111608 | | | EA | \$0.00 |
| | Service From | Service To | | Service Contract Amount | |
| | | | | 0.00 | |

Commodity Line Description: Gift certificate

Extended Description:

| Line | Commodity Code | Manufacturer | Model No | Unit | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 5 | 43211505 | | | EA | \$0.00 |
| | Service From | Service To | | Service Contract Amount | |
| | | | | 0.00 | |

Commodity Line Description: Point of sale POS terminal

Extended Description:

| Line | Commodity Code | Manufacturer | Model No | Unit | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 6 | 84121500 | | | | \$0.00 |
| | Service From | Service To | | Service Contract Amount | |
| | 2020-06-16 | 2026-06-15 | | 0.00 | |

Commodity Line Description: Banking institutions

Extended Description:

Invoices must be itemized/supported that matches the current fee schedule.

| Line | Commodity Code | Manufacturer | Model No | Unit | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 7 | 84121500 | | | | \$0.00 |
| | Service From | Service To | | Service Contract Amount | |
| | 2021-08-25 | 2023-06-15 | | 0.00 | |

Commodity Line Description: Project Management & Training add via CO 5

Extended Description:

Change Order 5

Project Management & Training - 16 hours

Invoices must be itemized/supported that matches the current fee schedule.

| Line | Commodity Code | Manufacturer | Model No | Unit | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 8 | 84121500 | | | | \$0.00 |
| | Service From | Service To | | Service Contract Amount | |
| | 2021-08-25 | 2023-06-15 | | 0.00 | |

Commodity Line Description: Gateway Config and Environment Creation add via CO 5

Extended Description:

Change Order 5

Gateway Config and Environment Creation - 12 Hours

Invoices must be itemized/supported that matches the current fee schedule.

| Line | Commodity Code | Manufacturer | Model No | Unit | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 9 | 84121500 | | | | \$0.00 |
| | Service From | Service To | | Service Contract Amount | |
| | 2021-08-25 | 2023-06-15 | | 0.00 | |

Commodity Line Description: SnapPay API Implementation add via CO 5

Extended Description:

Change Order 5

SnapPay API Implementation - 32 Hours

Invoices must be itemized/supported that matches the current fee schedule.

| Line | Commodity Code | Manufacturer | Model No | Unit | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 10 | 84121500 | | | | \$0.00 |
| | Service From | Service To | | Service Contract Amount | |
| | 2021-08-25 | 2023-06-15 | | 0.00 | |

Commodity Line Description: Device Integration add via CO 5

Extended Description:

Change Order 5

Devise Integration - 24 hours

Invoices must be itemized/supported that matches the current fee schedule.

| Line | Commodity Code | Manufacturer | Model No | Unit | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 11 | 43211505 | | | EA | \$0.00 |
| | Service From | Service To | | Service Contract Amount | |
| | | | | 0.00 | |

Commodity Line Description: Clover Device add via CO 7

Extended Description:

| | Document Phase | Document Description | Page |
|--------------|----------------|---------------------------|------|
| STO200000010 | Final | Credit Card Fees/Services | 5 |

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions



Authorize.net Services Addendum

This Authorize.net Services Addendum (this **Authorize.net Addendum**) is attached to and made a part of that certain AMA STO200000010 (the **Agreement**), entered into by and between The Huntington National Bank (**Bank**), and the West Virginia State Treasurer's Office. (**Company**). In the event of any conflict between this Authorize.net Addendum and the Agreement, the Order of Precedence shall be in accordance with AMA STO200000010. Otherwise, all terms and conditions of the Agreement will remain in full force and effect and likewise apply to this Authorize.net Addendum. Capitalized terms used but not defined in this Authorize.net Addendum shall have the meanings ascribed to such terms in the Agreement.

The Parties hereby agree:

- 1 Authorize.net Services.** Bank and its third-party service providers, including Authorize.net LLC (**Authorize.net**), will provide or otherwise make available to Company certain payment gateway services and related services, including, without limitation, the services set forth in Schedule A to this Authorize.net Addendum (**Authorize.net Services**).
- 2 Fees.** The fees for the Authorize.net Services are described on the Cost Sheet Exhibit C as part of AMA STO200000010.
- 3 Approval of Services.** Company acknowledges and agrees that Authorize.net may refuse to provide services to Company. Company also acknowledges and agrees that Authorize.net's acceptance and activation of Company for the eCheck.net service is subject to Company's execution of the Authorize.net eCheck Service Agreement and approval and acceptance by the applicable financial institution(s) in its/their sole discretion.
- 4 Assumption of Services.** Company acknowledges and agrees that Authorize.net may assume sole responsibility with respect to the Authorize.net Services at any time.
- 5 Company Responsibilities.** Company is responsible for third party claims that may arise from inaccurate information given to Bank.
- 6 Company Information.** Company understands that Authorize.net retains full ownership of all data submitted by Bank and/or Company in connection with Company's enrollment for, and use of, the Authorize.net Services and all data hosted or stored on Authorize.net servers, including, but not limited to: name, mailing & shipping address, email address, phone number, merchant ID, terminal ID, dollar amount of purchase, type of purchase, and description of purchase.
- 7 Trademarks and Domain Registration.** Company shall not use, register, or attempt to register any trademarks or domain names that could reasonably be considered confusingly similar to any of the Authorize.net Marks or the Authorize.net Website (as defined in Schedule A attached hereto).
- 8 Term; Termination.** The Authorize.net Services shall commence as of the effective date of this Authorize.net Addendum and shall remain in effect until terminated by either party. Termination must occur in accordance with the termination provisions of AMA STO 200000010.

- 9 Representations, Warranties, and Covenants.** Company and Bank each represent and warrant that: (i) such Party has the corporate authority to execute this Authorize.net Addendum; and (ii) executing this Authorize.net Addendum does not constitute a material conflict with, breach, or default under any documents, agreements, or other instruments which are binding upon the Parties.
- 10 Counterparts.** This Authorize.net Addendum may be executed in any number of counterparts, each of which is deemed an original and all of which constitute one and the same instruments. Facsimile, electronic, or other copies of this executed Authorize.net Addendum are effective.

West Virginia State Treasurer's Office

Company

By 

Name Lee Bowling

Title Director of Purchasing

Date 3/21/2025

**Schedule A
Authorize.net Marks**

For purposes of this Authorize.net Addendum only, "Authorize.net Marks" means those trademarks listed below and such other trademarks as Bank may from time to time notify Company in writing to be "Authorize.net Marks" within the meaning of this Authorize.net Addendum.

Advanced Fraud Detection Suite™
Authorize.net
Authorize.net Where the World Transacts®
Authorize.net Your Gateway to IP Transactions™
Automated Recurring Billing™
eCheck.Net

authorize.net
A Visa Solution

