



State of West Virginia
Agency Master Agreement

Order Date: 2025-08-04

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES,
INVOICES, AND SHIPPING PAPERS.
QUESTIONS CONCERNING THIS
ORDER SHOULD BE DIRECTED TO
THE DEPARTMENT CONTACT.

Order Number:	AMA 1300 1300 STO2600000001 1	Procurement Folder:	1757148
Document Name:	Merchant Processing Services	Reason for Modification:	
Document Description:	Credit Card Fees/Services		
Procurement Type:	Agency Master Agreement		
Buyer Name:	Kevin L Bowling		
Telephone:	304-558-5000		
Email:	lee.bowling@wvsto.gov		
Shipping Method:	Vendor	Effective Start Date:	2025-07-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2029-06-15

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000172409	Requestor Name:	Kevin L Bowling
HUNTINGTON NATIONAL BANK		Requestor Phone:	304-558-5000
PO BOX 1558		Requestor Email:	lee.bowling@wvsto.gov
COLUMBUS	OH		
US	43216		
Vendor Contact Phone:	999-999-9999	Extension:	
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	No		
#3	No		
#4	No		

INVOICE TO	SHIP TO
WEST VIRGINIA STATE TREASURERS OFFICE	WEST VIRGINIA STATE TREASURERS OFFICE
322 70TH ST SE	322 70TH ST SE
CHARLESTON	CHARLESTON
WV 25304	WV 25304
US	US

Total Order Amount:	Open End
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DEPARTMENT AUTHORIZED SIGNATURE
DATE:
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Reissuance of Contract AMA STO20*010

Contract document issued to memorialize the request to change the name and reissue under the corporate name of The Huntington National Bank.

The previous vendor, Huntington Merchant Services, LLC, has dissolved and all accounts will be handled by The Huntington National Bank.

This change also records a revision of contract service dates with the attached Acceptance, effective 07/01/2025 - 06/15/2029

All provisions of Contract AMA STO2*010 not modified herein shall remain in full force and affect.

With reference to the original contract, this shall be considered contract Change Order #16

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	84121500			EA	\$0.00
	Service From	Service To		Service Contract Amount	
	2025-07-01	2029-06-15		0.00	

Commodity Line Description: Banking institutions

Extended Description:

Each invoice is to be supported by itemized fees that match the current fee schedule sheet.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	43211720			EA	\$0.00
	Service From	Service To		Service Contract Amount	
	2025-07-01	2029-06-15		0.00	

Commodity Line Description: Point of sale payment terminal

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	43212112			EA	\$0.00
	Service From	Service To		Service Contract Amount	
	2025-07-01	2029-06-15		0.00	

Commodity Line Description: Point of sale POS receipt printers

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	14111608			EA	\$0.00
	Service From	Service To		Service Contract Amount	
	2025-07-01	2029-06-15		0.00	

Commodity Line Description: Gift certificate

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	43211505			EA	\$0.00
	Service From	Service To		Service Contract Amount	

2025-07-01	2029-06-15	0.00
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Commodity Line Description: Point of sale POS terminal

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	84121500				\$0.00
Service From		Service To		Service Contract Amount	
2025-07-01		2029-06-15		0.00	

Commodity Line Description: Banking institutions

Extended Description:

Invoices must be itemized/supported that matches the current fee schedule.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	84121500				\$0.00
Service From		Service To		Service Contract Amount	
2025-07-01		2029-06-15		0.00	

Commodity Line Description: Project Management & Training add via CO 5

Extended Description:

Change Order 5

Project Management & Training - 16 hours

Invoices must be itemized/supported that matches the current fee schedule.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	84121500				\$0.00
Service From		Service To		Service Contract Amount	
2025-07-01		2029-06-15		0.00	

Commodity Line Description: Gateway Config and Environment Creation add via CO 5

Extended Description:

Change Order 5

Gateway Config and Environment Creation - 12 Hours

Invoices must be itemized/supported that matches the current fee schedule.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	84121500				\$0.00
Service From		Service To		Service Contract Amount	
2025-07-01		2029-06-15		0.00	

Commodity Line Description: SnapPay API Implementation add via CO 5

Extended Description:

Change Order 5

SnapPay API Implementation - 32 Hours

Invoices must be itemized/supported that matches the current fee schedule.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	84121500				\$0.00

Service From	Service To	Service Contract Amount
2025-07-01	2029-06-15	0.00

Commodity Line Description: Device Integration add via CO 5

Extended Description:

Change Order 5

Devise Integration - 24 hours

Invoices must be itemized/supported that matches the current fee schedule.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	43211505			EA	\$0.00
Service From	Service To	Service Contract Amount			
2025-07-01	2029-06-15	0.00			

Commodity Line Description: Clover Device add via CO 7

Extended Description:

	Document Phase	Document Description	Page 5
STO2600000001	Final	Credit Card Fees/Services	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

TENTH AMENDMENT

To

AGREEMENT

between

WEST VIRGINIA STATE TREASURER'S OFFICE ("WVSTO")

and

**HUNTINGTON MERCHANT SERVICES, LLC
("HUNTINGTON MERCHANT SERVICES")**

This **TENTH AMENDMENT** ("Tenth Amendment") is made effective as of June 1, 2025, and amends the Agreement dated June 16, 2020, known as AMA STO20*10, by and between the WEST VIRGINIA STATE TREASURER'S OFFICE ("WVSTO") and HUNTINGTON MERCHANT SERVICES, LLC ("HUNTINGTON MERCHANT SERVICES").

WHEREAS, the WVSTO and HUNTINGTON MERCHANT SERVICES entered into the Agreement for merchant processing services dated June 16, 2020, for; and

WHEREAS, the Agreement reserves the right of the WVSTO and HUNTINGTON MERCHANT SERVICES to amend the Services under the Agreement as mutually agreed between the parties;

WHEREAS, the parties seek to amend the Agreement by updating fees, charges and costs as it relates to certain processing and equipment items, as identified in Attachment C, Cost Proposal Form - Revised.

NOW, THEREFORE, THIS AMENDMENT WITNESSETH:

The parties covenant and agree as follows:

- 1. Attachment C, Revised Cost Proposal Form:** Attachment C, Cost Proposal Form, as attached to this amendment, has been updated to include certain processing and equipment items, including pass-through fines, fees, penalties, assessments, or other obligations of any kind imposed by a Network, Regulator or third-party (together, Network Security Fees) resulting from transactions submitted by WVSTO or Bank due to a Security Incident caused by WVSTO or its third-party service providers. This Attachment C, Cost Proposal Form supersedes any previous document named the same.

2. **Execution in Duplicate:** The Tenth Amendment may be executed in duplicate, each of which shall be considered an original.

WITNESSETH THE FOLLOWING SIGNATURES:

**WEST VIRGINIA STATE TREASURER'S
OFFICE**
(Client)

Signature:  _____

Print Name: Lee Bowling

Title: Director of Purchasing

Date: 7/1/2025

HUNTINGTON MERCHANT SERVICES, LLC
(Provider)

Signature:  _____

Print Name: Stephanie M Spencer

Title: SVP, Strategic Account Manager

Date: July 1, 2025

ATTACHMENT C
COST PROPOSAL FORM – REVISED –June 1, 2024

Vendor Name: Huntington Merchant Services LLC

Vendor must complete this Cost Proposal Form and submit it in a separate, sealed envelope, marked “Cost Proposal” with its Proposal. Include a complete listing of all fees, charges and costs to provide the Services, and state the per-transaction fee or charge and the annual fee or charge, if any, for each. The hourly rates, and all-inclusive maximum prices quoted, shall remain fixed for the initial term of the contract. Prices shall include all shipping, travel, lodging, meals and other related costs, payable in arrears. Please complete each category; if Vendor does not intend to designate a fee for a specific item, mark it as “zero” cost. Shaded areas are not intended to be completed.

Vendor understands that all Services will be provided and billed for based upon actual quantities used. The quantities provided are general estimates only and shall only be used for evaluation purposes. Vendor hereby proposes to provide the basic Services as anticipated below.

	Estimated Annual Volume		Proposed Cost		
					Annual Cost (Count x Unit Rate or % Rate)
Service	Count	Amount	Unit Rate	% Rate	
Merchant Discount Rate					
Visa	2,200,000	\$260,000,000	\$0.15	1.70%	\$3,396,538
MasterCard	850,000		\$0.15	1.70%	\$1,312,299
Discover (including Diners & JCB)	120,000		\$0.15	1.70%	\$185,266
PIN Debit	1,000		\$0.15	1.70%	\$1,544
American Express (Separate contract maintained)	125,000	\$27,000,000	\$0.05	2.25%	\$607,500
Voice Authorization	100		\$1.00		\$100
ARU Authorization	100		\$0.20		\$20
Interchange and other Card Brand Fees			Include in Discount Above		
Gateway Fees					
Per Transaction	1,100,000		\$0.05		\$55,000

One Time Setup	1		Waived		
Payeezy Gateway Setup			Waived		
Payeezy Gateway Monthly			\$19.95 monthly per MID		
Payeezy Gateway Fee			\$0.05 per transaction		
Virtual Terminal - per terminal fee	300		\$75.00		\$22,500
Encryption and Tokenization					
Transaction cost for encryption - Card Present	2,200,000		\$0.035		
Transaction cost for tokenization - Card Not Present	1,000,000		\$0.035		
Transaction cost to service remove PCI data from STO-hosted web page for Card Not Present	1,100,000		\$0.035		
TransArmor Encryption (P2PE or RSA or TAV) and tokenization			\$0.025		
One-time Implementation costs	200		Waived		
Cost to Convert Tokens to/from Solution	50		\$40		\$2000
Cardholder Disputes	500		\$5.00		\$2500
Reporting					
One-time Setup	1		Waived		
Monthly User Fees - per user/MID	30		Waived		
Data File Manager Set Up Fee			\$2,500 per user		
Data File Manager Monthly Fee			\$165 per month		
Other Fees					
Statement Fees	3		\$10 (For paper statement, digital is no cost)		
Wire Transfer (1 day funding)	250		\$8.00		\$2000

Fees not covered elsewhere (please list in detail)	Gateway Monthly Fee Per MID		\$15.00		
Gift Card Fees					
Transaction Fees (loads, reloads, redemptions, inquiries)	50		Waived, minimum transaction of \$0.25 required		
Monthly Fees	1		Waived		
Set-up Fee	10		\$75 primary location, \$50 each after		\$525

Card Production	100		\$150 per 100 standard template cards		\$150
Gift Card Reporting	1		Waived		
Custom Gift Card Program					
Conversion Fee	20,000 cards		\$1,000 per total conversion		
Cost per Transaction			\$0.15		
Balance Inquiry			\$0.20		
VRU Per Call			\$0.25		
Card Order Tier					
1	1,000 – 2,499		\$0.50		
2	2,500 – 7,499		\$0.45		
3	7,500 – 9,999		\$0.35		
4	10,000 – 24,999		\$0.30		
5	25,000 – 49,999		\$0.25		
6	50,000 – 74,999		\$0.20		
7	75,000 – 99,999		\$0.15		
Gift Card Carrier					
1	1,000 – 2,499		\$0.50		
2	2,500 – 7,499		\$0.45		

3	7,500 – 9,999		\$0.35		
4	10,000 – 24,999		\$0.30		
5	25,000 – 49,999		\$0.25		
6	50,000 – 74,999		\$0.20		
7	75,000 – 99,999		\$0.15		
Initial / One-Time Implementation Costs					
Please list and describe in full all one-time implementation costs STO may incur that are not identified elsewhere.			Waived for standard business implementation. Additional rates would be discussed within an SOW for custom projects		
Rebates / Special Pricing					
Please identify any rebates, incentives or special pricing available to STO					
GRAND TOTAL:					\$5,587,942

Base Cost evaluation will include only the items above for the **Total Annual Cost**. Desirable items below may or may not be purchased in the future.

Fraud Management - Card Not Present					
Set-up Fee	All pricing for Fraud Detect solution will require additional discovery for fraud use cases and risk profile.				
Per Item Fee					
Other/Misc.					
Other Fees					
Managed Convenience Fee			2.35-2.75%		
SnapPay Implementation (First IO hours included)			\$200 Per hour		
ERP Solution			\$4,000 Monthly		

Invoice History			\$9,000 Annual		
Card Account Updater			\$0.50 per update		
ERP Reconciliation Modules			\$500 mo		
SnapPay P2PE Device Fee			\$75 Annually, Per Device		
PCI Compliance Fees (Monthly)	12		\$8.25		
PCI Non-Compliance Fees (Monthly)	12		\$19.95		

PCI ComplyAlly					
PCI ComplyAlly Service			\$18.95 Monthly		

Terminal	Terminal 1	Terminal 2	Terminal 3	Terminal 4	Terminal 5
Terminal Type	Name	Name	Name	Name	Name
Payment Terminal Initial Cost - New	<p>Please see the hardware listing below. All hardware is inclusive of Key injections, load and setup, cables, and supplies. There are no offerings for refurbished machines or monthly rentals. Clover Flex is the only device with a build-in printer. All machines read cards</p>				
Payment Terminal Initial Cost - Refurbished					
Payment Terminal Initial Cost - Monthly Rental					
PIN Pad for Terminal					
Payment Terminal Maintenance or Warranty Cost					
Payment Terminal Supplies (cables, stands, batteries, etc.)					
Payment Terminal Software Load & Setup					
Payment Terminal Encryption Key Injection					
Payment Terminal Replacement Cost					
Printer					
Card Reader					
Fees not identified elsewhere					

Hardware*					
Ingenico Devices					
Ingenico Desk 3500			\$210		
Ingenico Desk 5000			\$325		
Ingenico Model Link 2500			\$599		
Ingenico Model Lane 3000			\$515		
Ingenico Model Lane 3600			\$525		
Ingenico Model Lane 7000			\$755		
Ingenico Model Lane 8000			\$1150		
Ingenico Desk 1500			\$275		
Ingenico Bundle: Desk 3500 with Desk 1500			\$499		
Ingenico Bundle: Desk 5000 with Desk 1500			\$699		
SRED KEY2 IDTECH			\$239		
Stand SEN351573			\$43.63		
Clover Devices**					
Clover Go			\$		
Clover Compact			\$395		
Clover Flex 4			\$875		
Clover Flex Pocket			\$825		
Clover Kiosk			\$3,400		
Clover Flex v3 & Accessories**			\$699		
Clover Mini gen 3 & Accessories **			\$775		
Clover Station Solo w/Printer, Starter Kit, & Cash Drawer **			\$1300		
Clover Station Duo w/ Printer, Terminal, Starter Kit, & Cash Drawer**			\$1725		
Clover Station Duo WIFI w/o Printer, Terminal, Starter Kit, & Cash Drawer **			\$1625		
Miscellaneous Clover Apps			\$.99 - \$99		
Clover Accessories					
Clover Go Clip			\$15		

Clover Go Dock			\$29		
Non-Contactless Printer			\$229		
Contactless Printer			\$349		
Kitchen Printer			\$449		
Weight Scale			\$499		
Cash Drawer			\$99		
Handheld Scanner			\$169		

Hands Free Scanner			\$249		
Clover Flex Silicon Sleeve			\$35		
Clover Flex Travel Kit			\$69		
Clover Mini Swivel Stand			\$89		
Clover Compact Swivel Stand Adapter			\$95		
Clover Mini3 Swivel Stand			\$95		
Clover Compact Tether Cable (Compact to Compact)			\$20		
SaaS For Clover					
Payments Plus			\$4.95 Monthly, Per MID		
Clover Register Lite			\$14 Monthly, Per MID		
Clover Register			\$29 Monthly, Per MID		
Clover Counter-Service Restaurants ²			\$54.95 Monthly, For First Device /\$14.95 Monthly, For Each Additional Device		
Security Plus			\$9.99 Monthly, Per MID		
Wireless (Cellular)			\$14 Monthly, Per Device		

****Clover Service Plans billed through the Clover App Market.**

FD Devices					
FD150			\$220		
RP10 Pin Pad for FD150			\$110		
Gateways	One-time fees	Monthly fees	Per transaction fee	Third Party Gateway fees	Optional Setup
Authorize.net	\$75	\$15	\$0.10 per authorization		

Cybersource					
ChargeZoom	\$75	\$65	\$0.10 per auth		
Alacriti	Starter: \$50 Pro: \$179 Enterprise: \$340	\$20 per MID	\$0.20 per authorization (card/ACH)	Starter Set Up \$100 Pro Set Up: \$450 Enterprise Set Up: \$895	Payment Data Migration (per record): \$0.30 On-Site Training (per day): \$1,000 Enhanced Support & Development (per hour): \$125 Hosted IVR Set-Up (per #): \$800 Custom IVR Recording/Transaction (per Session): \$600 Hosted IVR Monthly Subscription: \$150 Hosted IVR Toll Free per minute: \$0.05 Hosted IVR Trxn: \$0.40 Card Account Updater; \$0.35
CoreCommerce	\$150	\$20 per MID	\$0.20		Customer Vault: \$10 per month, \$0.10 per vault Account updater: \$10 per month, \$0.25 per update, \$0.10 per attempt Shopping cart: \$35 per month Shopping cart pro-plus \$235 per month Mobile application: \$10 per month
Key Injections					
All Devices			\$45 (covers cost of injection and return shipping any location in WV)		

* All hardware is subject to shipping costs; such costs will be billed with the equipment.

** Clover Flex, Clover Mini and Clover Devices may require software package and/or security tokenization package, or wireless activation, level to be determined by the merchant.

Network Fees:

WVSTO will pay pass-through fines, fees, penalties, assessments, or other obligations of any kind imposed by a Network, regulator or third-party (together, Network Security Fees) on Huntington Merchant Services resulting from transactions submitted by WVSTO or Bank due to a Security Incident caused by WVSTO or its third-party service providers.



Huntington National Bank

41 S High Street

Columbus, Ohio 4325

614-595-1880

stephanie.spencer@huntington.com

July 31, 2025

To Whom It May Concern,

This letter is to formally notify you that **Huntington Merchant Services LLC** is changing its name to **Huntington National Bank**, effective **July 1, 2025**.

All terms and conditions of the original contract, including any and all associated Change Orders, will remain in full force and effect under the new name.

We appreciate your continued partnership and look forward to serving you under our new name. Should you have any questions or require further documentation, please do not hesitate to contact us.

Sincerely,

Stephanie M Spencer

SVP, Large Strategic Account Manager

Huntington National Bank

This **ASSIGNMENT OF CONTRACT** (“Assignment”) is made effective July 1, 2025, by and among, **HUNTINGTON MERCHANT SERVICES, L.L.C.** (“Huntington Merchant Services” or “Assignor”), **HUNTINGTON NATIONAL BANK** (“Huntington National Bank” or “Assignee”), and the **WEST VIRGINIA STATE TREASURER’S OFFICE** (“STO”).

WHEREAS, the STO competitively bid for Merchant Processing Services and awarded a contract to the Assignor as the successful vendor, also known as Purchase Order AMA STO2000000010 (“Contract”) on or about June 16, 2020, which is attached hereto with all corresponding amendments and made a part hereof as Attachment 1; and

WHEREAS, Huntington National Bank is the entity designated by Huntington Merchant Services to provide the remaining services under the Contract; and

WHEREAS, Huntington Merchant Services will no longer provide the services under the Contract and seeks to assign the Contract to Huntington National Bank; and

WHEREAS, Huntington National Bank desires to provide the services under the Contract and to accept assignment of the Contract; and

WHEREAS, the STO agrees to the assignment of the Contract.

In consideration of the recitals and mutual benefits and obligations in this Agreement, the Parties agree as follows:

1. Assignment

- 1.1 Huntington Merchant Services hereby assigns and transfers the Contract to Huntington National Bank effective July 1, 2025; and Huntington National Bank hereby accepts assignment of the Contract from Huntington Merchant Services effective July 1, 2025.
- 1.2 Effective July 1, 2025, the STO releases Huntington Merchant Services from its duties and liabilities under the Contract.
- 1.3 Effective July 1, 2025, Huntington National Bank hereby accepts full responsibilities for the duties and liabilities of Huntington Merchant Services under the Contract, and to be bound by all the terms of the Contract in every way as if it was named in the Contract in place of Huntington Merchant Services, including all approved change orders and amendments to the Contract.
- 1.4 The STO hereby consents and agrees to the Assignment.

2. Payment

Any outstanding invoices due to Huntington Merchant Services as of May 31, 2025, will be payable to Huntington Merchant Services. Effective July 1, 2025, all invoices

and services will be provided by Huntington National Bank and payment will be made upon presentation of an invoice to the STO in accordance with the Contract. No payment is made in advancement of goods delivered or services received.

3. Amendments

The parties acknowledge and accept that any modifications, alterations or changes to the Assignment or the Contract shall be in a written addendum, signed by the parties, and authorized in accordance with West Virginia law. Any such Amendment will be processed as a change order and encumbered, as applicable, to the Contract before being considered finalized.

4. Severability

If any provision of the Assignment or Contract is found to be invalid by a court of competent jurisdiction, such invalidity shall not affect the remaining provisions which can be given without the invalid provision and any such provisions of Assignment and the Contract are declared to be severable.

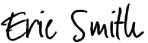
5. Execution

This Assignment shall be of no force and effect, nor any outstanding monies be paid to Huntington National Bank due on or after July 2, 2025, until executed by all of the parties.

Remainder of page intentionally blank.

WITNESS THE FOLLOWING SIGNATURES:

HUNTINGTON MERCHANT SERVICES LLC

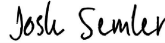
Signed by:
Signature: 
AFCDF216A2DC455...

Print Name: Eric Smith

Title: SVP

Date: 6/27/2025

HUNTINGTON NATIONAL BANK

Signed by:
Signature: 
ADAA88CE462148A...

Print Name: Josh Semler

Title: SVP, Merchant Services

Date: 6/27/2025

**WEST VIRGINIA STATE TREASURER'S
OFFICE**

Signature: 

Print Name: Lee Bowling

Title: Director of Purchasing

Date: 6/30/2025

Document prepared by
M. Lindsay Marchio, Esq. – WV Bar #12859
West Virginia State Treasurer's Office
1900 Kanawha Boulevard
Capitol Complex Building #1, Room E-145
Charleston, West Virginia 25305
(304) 340-5023
lindsay.marchio@wvsto.com

Bowling, Lee

From: Stephanie Spencer <stephanie.spencer@huntington.com>
Sent: Monday, August 4, 2025 8:10 AM
To: Bowling, Lee
Subject: RE: [External] RE: Change Order Letter

Yes, the number has changed as technically Huntington Merchant Services LLC is no longer.



Stephanie Spencer

SVP, Commercial/Large Account Manager
Enterprise Payments
The Huntington National Bank

(614) 595-1880 Mobile
huntington.com

Internal Use

From: Bowling, Lee <lee.bowling@wvsto.gov>
Sent: Monday, August 4, 2025 7:59 AM
To: Stephanie Spencer <stephanie.spencer@huntington.com>
Subject: RE: [External] RE: Change Order Letter

Huntington Security Checkpoint: External email. Please make sure you trust this source before clicking links or opening attachments.

Good morning Stephanie,

I want to make sure that the same tax ID will be used for this contract. The Huntington National Bank W-9 has a different number than the Huntington Merchant Services W-9. If they are in fact the same, can you send me an updated W-9?

Thank you,

Lee



**Larry Pack,
State Treasurer**

Lee Bowling, NIGP-PPA

Director of Purchasing

West Virginia State Treasurer's Office

304.341.0752 (Direct)

304.340.1518 (Fax)



Main: 304.558.5000 | Toll Free: 800.422.7498

www.wvtreasury.gov

From: Stephanie Spencer <stephanie.spencer@huntington.com>
Sent: Thursday, July 31, 2025 5:39 PM
To: Triplett, Terry <terry.triplett@wvsto.gov>
Cc: Michelle Helman <michelle.helman@huntington.com>; Hefner-Ferrell, Julie <julie.hefner-ferrell@wvsto.gov>;
Bowling, Lee <lee.bowling@wvsto.gov>; Marchio, Lindsay <Lindsay.Marchio@wvsto.gov>
Subject: [External] RE: Change Order Letter

CAUTION: This e-mail originated from outside of the WVSTO. Please exercise caution.

Hi Terry!
Will the attached work?



Stephanie Spencer
SVP, Commercial/Large Account Manager
Enterprise Payments
The Huntington National Bank

(614) 595-1880 Mobile
huntington.com

Internal Use

From: Triplett, Terry <terry.triplett@wvsto.gov>
Sent: Thursday, July 31, 2025 8:22 AM
To: Stephanie Spencer <stephanie.spencer@huntington.com>
Cc: Michelle Helman <michelle.helman@huntington.com>; Hefner-Ferrell, Julie <julie.hefner-ferrell@wvsto.gov>;
Bowling, Lee <lee.bowling@wvsto.gov>; Marchio, Lindsay <Lindsay.Marchio@wvsto.gov>
Subject: Change Order Letter

Huntington Security Checkpoint: External email. Please make sure you trust this source before clicking links or opening attachments.

Stephanie,

In order for us to execute the change order, Department of Admin requires a letter on your company's letter head stating something like "Huntington Merchant Services LLC is changing names to Huntington National Bank, effective July 1st, 2025, under all terms and conditions of the original contract and all associated Change Orders."

Can you please have a letter drafted and send it to us,

Thank you,

Terry Triplett, MBA
Director of Merchant Services
Banking Services



Larry Pack,
State Treasurer



West Virginia State Treasurer's Office

304.341.0734 (Direct)

Terry.Triplett@wvsto.gov

Main: 304.558.5000 | Toll Free: 800.422.7498

www.wvtreasury.gov

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CERTIFICATE OF LIABILITY INSURANCE

7/1/2026

DATE (MM/DD/YYYY)
06/25/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies, LLC 444 W. 47th St., Ste. 900 Kansas City MO 64112-1906 (816) 960-9000 kcasu@lockton.com	CONTACT NAME: PHONE (A/C, No. Ext): FAX (A/C, No.): E-MAIL: ADDRESS:	
	INSURER(S) AFFORDING COVERAGE INSURER A: National Union Fire Ins Co Pitts. PA INSURER B: --- SEE ATTACHMENT --- INSURER C: Markel American Insurance Company INSURER D: AIU Insurance Company INSURER E: INSURER F:	
INSURED FISERV, INC., ITS SUBSIDIARIES AND DIVISIONS 1383155 600 N. VEL R. PHILLIPS AVENUE MILWAUKEE WI 53203	NAIC # 19445 28932 19399	

COVERAGES**CERTIFICATE NUMBER: 16756237****REVISION NUMBER: XXXXXXXX**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	N	N	1947070	07/01/2025	07/01/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY	N	N	1811816	07/01/2025	07/01/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	N	N	MKLM6MM70001203.	07/01/2025	07/01/2026	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC 86672293 WC 86672294	07/01/2025 07/01/2025	07/01/2026 07/01/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	CRIME / E&O / CYBER	N	N	SEE ATTACHED	07/01/2025	07/01/2026	SEE ATTACHED

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CRIME COVERAGE: CARRIER WILL PAY FOR LOSS OR DAMAGE TO MONEY SECURITIES & OTHER PROPERTY SUSTAINED BY THE NAMED INSUREDS CLIENT RESULTING DIRECTLY FROM THEFT COMMITTED BY AN IDENTIFIED EMPLOYEE ACTING ALONE OR IN COLLUSION WITH OTHER PERSONS. LIMITS \$5,000,000 EACH LOSS, EMPLOYEE DISHONESTY/THEFT.

CERTIFICATE HOLDER**CANCELLATION** See Attachment**16756237**West Virginia State Treasurer's Office
Purchasing Division
322 70th Street S.E.
Charleston WV 25304

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Additional Coverage Information

Coverage	Carrier	Policy Number	Limit	Effective Dates
Crime	Zurich American Insurance Company (Zurich)	FID576143112	\$5,000,000 Per Occurrence	7/1/2025 - 7/1/2026
E&O/Cyber	Columbia Casualty Company (CNA)	425578647	\$5,000,000 Per Claim / Aggregate	7/1/2025- 7/1/2026